



MAX PLANCK YEARBOOK OF UNITED NATIONS LAW

GUIDELINES FOR AUTHORS

Note

Thank you for contributing to the Max Planck Yearbook of United Nations Law (UNYB)!

After you have submitted your contribution it will be peer-reviewed by the General Editors and external reviewers. A final decision on publication will not be made until completion of the peer-review. Do not announce, share or cite your contribution before publication.

Please be aware that the review and publication process may take several months. To assist the processing and timely publication of your article we ask you to observe all deadlines.

It is important that you follow these Guidelines. Contributions that fail to comply with the Guidelines will be returned for revision.

Native Speaker Check

Every article must be checked by a native speaker of English prior to submission. No such check will be provided by the editors or the publishers.

Verifiability

We apply a high standard concerning the verifiability of the Yearbook's contents. All direct and indirect quotes and factual statements need to be backed up by complete references (including page or paragraph numbers) to reliable sources.

Structure

Every article starts with an Abstract of no more than 250 words and a list of 4-8 Keywords. At the end, there should be a Conclusion.

Paragraphs and Subheadings

Please divide the text into paragraphs and include subheadings where needed. Heading levels are: (1, 2, 3...); (2.1, 2.2, 2.3...); (4.1.1, 4.1.2, 4.1.3...)

Formatting

Formatting (font, spacing) is not required.

Abbreviations

Abbreviations need to be introduced, then used consistently throughout the text. At the first mention of any abbreviation, the full form of the phrase should be given with the abbreviation in parenthesis.

Spelling and Capitalization

Please use British Spelling (Oxford Dictionary) and maintain consistency in spelling throughout the article.

Headings, titles and proper names will be capitalized.

Style

Write: Art. 17(3) TEU (not: Article 17 para. 3 of the TEU or TEU, Art. 17 (3)).

Quotes and Quotation Marks

Single quotation marks (' ') are used for direct quotations of fewer than 25 words, and run on in the text.

Larger sections of quoted text (longer than three lines) should be set off from the running text by a blank line before and after the quoted text, and the text should be indented on the left-hand side. No quotation marks should be used for these block quotes.

Use square brackets to indicate any changes within quotations (e.g., '[...]')

Cross-references within the Article

Do not use cross-references such as 'see above, below, infra, supra, see note' to subsections or footnotes in your articles since heading levels and footnote numbers may change during the editorial process.

Footnotes

UNYB follows OSCOLA referencing. In case of differences, the rules below take precedence. Use footnotes, not endnotes. Footnote numbers follow punctuation marks.

Do not abbreviate journal and publisher names in footnotes (Oxford University Press not OUP)

Use headline style for all titles in footnotes

For works with more than three authors, use the name of the primary author followed by 'et al.'; for works with two or three authors please include the names of all authors

In footnotes, please observe the following format:*

*** It is crucial to provide all the essential information for each reference, even if the formatting is not perfect. Please use the guidelines below to ensure that all required information (e.g., dates, page numbers, publisher information) is included for each source.**

(a) Full References

A full reference is given the first time a source or item (e.g. a book, article, report, convention etc.) is mentioned in the text.

Monographies: Author, *Title* (Publisher Year).

P. Thornberry, *The International Convention on the Elimination of All Forms of Racial Discrimination: A Commentary* (Oxford University Press 2016).

Article: Author, 'Title' (Year) Vol(Issue Number) Journal First Page of the Article.

V. Hoekstra, 'Increasing the Gender Diversity of High Courts: A Comparative View' (2010) 6 *Politics and Gender* 474.

Chapters in edited books: Author, 'Title of the Chapter' in Author(s)/Editor(s) of the Book (ed./eds), *Title of the Book* (Publisher Year) First page of the given Chapter.

C.F. Amerasinghe, 'International Administrative Tribunals' in C.P.R. Romano, K.J. Alter and Y. Shany (eds), *The Oxford Handbook of International Arbitration* (Oxford University Press 2014) 316, at 319.

Court decisions: *Name of the Case (Parties/ Countries) (Type of the Decision)* [Date yyyy] Reference Code of the Case.

Corfu Channel (United Kingdom of Great Britain and Northern Ireland v Albania) (Merits) [1949] ICJ Rep 4.

Resolutions: Short Name of the Institution Res XX 'Name of the Resolution' (Date).
UNGA Res 31/169 'International Year of the Child' (21 December 1976).

Other Documents: Short Name of the Institution 'Document Name' (Date) Doc. No.
UNSC 'Statement by the President of the Security Council' (14 October 1994) UN
Doc. S/PRST/1994/59.

Agreements/ Treaties/ Charters/ Statutes etc.: Art. No. Full Name
(adopted/concluded/done Date, entered into force Date) Reference No ('Short
Name').*

Art. 7 Charter of the United Nations (adopted 26 June 1945, entered into force 24
October 1945) 1 UNTS 16 ('UN Charter').

*Note: shortened names of treaties and other documents should be introduced like this
at the first reference; in subsequent footnotes, the shortened name can be use.

(b) Shortened Reference

Once a reference has been given in full, a shortened form will be used when the same
source is cited again. Do not use 'Ibid' even for consecutive citations. During the editing
process, the UNYB editorial team will change consecutive citations to 'Ibid'. This is to
avoid confusion in case citation order is changed during the editing process.

Shortened references should be in the following format:

Last Name of Author/Short name of institution, Title, at pinpoint

For court decisions, shortened reference can use simply the case name.

Thornberry, *The International Convention on the Elimination of All Forms of Racial
Discrimination*, at 11

Hoekstra, 'Increasing the Gender Diversity of High Courts: A Comparative View',
at 476.

UNSC 'Statement by the President of the Security Council', at pinpoint.

When using page or paragraph pinpoints, write 'at pinpoint'; for Articles in legal
documents, place the article number at the start of the footnote, not as a pinpoint:

V. Hoekstra, 'Increasing the Gender Diversity of High Courts: A Comparative View'
(2010) 6 *Politics and Gender* 474, at 476.

Art. 7 Charter of the United Nations (adopted 26 June 1945, entered into force 24
October 1945) 1 UNTS 16 ('UN Charter').

Thank you for following these Guidelines. In case of questions please contact
unyb@mpfpr.de.